

Wellington Town Council

Town Mayor
Cllr P. Davis.



Town Clerk
KAREN ROPER
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POLICY & RESOURCES COMMITTEE

MINUTES OF THE MEETING HELD ON 5th DECEMBER 2023.

Held at Civic Offices commencing at 7.00pm.

Present

Cllr Carter (Chairman)	Cllr. Luter	Cllr. Pierce	Cllr. Gorse	Cllr. Cook	Cllr. de Launey	Cllr McGinn
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Also in attendance: P. Davis - Town Mayor, K. Roper – Town Clerk.

76/23 Welcome from the Chairman – Cllr Carter welcomed everyone to the meeting.

77/23 Apologies for Absence – There were no apologies.

78/23 Declarations of Interest – Cllr de Launey expressed his interest in the Orbit..

79/23 Matters Arising

- **Regeneration** – Members were made aware that the next Regeneration Meeting would be held in Thursday 21st December.
- **DBS Checks** – The Clerk was asked to put in the minutes the list of members that needed to comply with the requirements of the scheme.
- **Members email addresses** – The Clerk was asked to put in the minutes the list of members that needed to sign up for their new email and it was agreed that this address would be used exclusively in January 2024.
- **Climate Hub Wellington Station Regeneration** – Cllr Pierce reported the Climate group hub would be meeting at the Belmont Hall and would no longer be pursuing premises at the Station.

80/23 Finance Report - Cllr Carter said the papers had been circulated and asked members to consider items 6 a-e. He commented that the short report was received by members yesterday and should be circulated with the agenda. Cllr Pierce said there was a DD payment of £100.00 to Scottish Power when there were solar panels that should be providing power FOC. The Clerk was asked to investigate power usage, power provision and all associated expenses for the toilets over what period of time.

There were no further questions from members, so Cllr de Launey proposed acceptance of items a – e listed below. He was seconded by Cllr Gorse and the following members unanimously voted in agreement, Cllr Carter, de Launey, Cllr Luter, Cllr Cook, Cllr McGinn, Cllr Pierce and Cllr Gorse. There were no votes against and no abstentions.

a) To agree receipts for October 2023

b) To agree payments for October 2023

c) To agree Petty Cash for October 2023

d) Receipts/Payments – compared with budget as at 31st October 2023

e) Brief Financial Report – No further comments were made.

- f) **Responses to Grant Meeting Outcome** – These had been circulated to members for information and no further comments were made.
- g) **Town Council Bank Account** - The Deputy Clerk started the process of moving the Bank account to Unity. The Clerk explained that identities were being checked and Unity had said an application for a SUN number would be made once the account is open.
- h) **PAYE** – The Clerk reported she had seen a confirmation email for the December payroll to be calculated by T&W. Members were pleased to receive this news. 6 members had responded to the members allowances request.

81/23 Budget - Cllr de Launey made the following key points.

- **Christmas lights** – extra money may be needed for next year
- **Vehicle** – was now getting older and we may be looking to buy a new one soon
- **Parade Toilets** – the contract was coming to an end so additional funding had been allocated to the budget.
- **Bowring toilets rent** – increases slightly this year and costs reduce.
- **CCLA** – Interest income increases are expected.
- **Staff Costs** – have increased by 4.5% and at this time we do not know what next years' increase might be.
- **Location Manager & Community Action Team Enforcement** – Increases in cost and service provision is envisaged.

Cllr de Launey said the raw figures are an increase of £42,000 and there was further work to do to see what balances might be available to defray some of this figure.

Cllr Carter thanked Cllr de Launey for his input into the budget done whilst on holiday. He said there were difficult choices ahead and at the January meeting would be the time for members to go through a detailed version line by line. The Clerk was requested to ensure a draft was circulated as soon as possible and members were asked to list their questions for the January meeting. Full Council will be asked to agree the budget and precept at their meeting in January.

82/23 The date of the next meeting was agreed as 2nd January 2024.

83/23 Members were reminded of the Civic Carol Service at All Saints Church on Sunday 10th December 2023, at 4.00pm.

84/23 Cllr Carter proposed to close the meeting in accordance with paragraphs 2 and 3 of the Local Government Act 1972, to discuss the final items on the agenda, he was seconded by Cllr Gorse. The following members unanimously voted in agreement, Cllr Carter, de Launey, Cllr Luter, Cllr Cook, Cllr J. Pierce, Cllr J. McGinn and Cllr J. Gorse. There were no votes against and no abstentions.

Chairman..... 2nd January 2024